



UNEG
United Nations Evaluation Group

Annual
General
Meeting
2019

Draft Agenda

UNEG Annual General Meeting 2019

Dates: 16-17 May 2019

Location: Room 3, UN Gigiri Compound, Nairobi

Hosts: United Nations Environment Programme (UNEP) and United Nations Human Settlements Programme

Unless otherwise indicated, all sessions will be held in Room 3

	Session title	Session Chair
DAY 1 - 16 May 2019 overview		
09h00-09h20	Opening Session	Mike Spilsbury, UNEP
09h20-10h15	Session 1 – Chair report	Martin Barugahare, UN-Habitat
10h15-10h45	Coffee Break	
10h45-12h30	Session 2 - UN Reform	Eddie Guo, OIOS
12h30-13h30	Lunch	
13h30-15h30	UNEG Strategic Plan 2020-2025	Ritu Shroff, UNHCR
15h30-16h00	Coffee Break	
16h00-18h00	Closed UNEG business session	Susanne Frueh, UNEG Chair
	UNEG Working Group meetings (rooms to be confirmed)	WG co-conveners
18h00	Welcome reception (UNON Delegates Lounge)	
DAY 2 – 17 May Overview		
08h30-08h45	First day recap	Susanne Frueh, UNEG Chair
08h45-10h00	Review of UNEG Working Group activities 2018-2019	Miguel Jiménez Pont, UNEG vice-Chair
10h45-11h15	Coffee Break	
11h15-12h45	Review of UNEG Working Group activities 2018-2019 cont.	Masahiro Igarashi, UNEG vice-Chair Indran Naidoo, UNEG vice-Chair
12h45-14h00	Lunch	
14h00-14h30	Review of UNEG Working Group activities 2018-2019 cont.	Masahiro Igarashi, UNEG vice-Chair
14h30-16h00	UNEG Work Planning 2019-2020	UNEG Chair
16h00-16h15	Any Other Business	
16h15	AGM 2019 close	
16h30-17h30	Meeting of the new UNEG Executive Committee (closed)	

	Session title	Session Chair
16 May 2019		
09h00-09h20	<p>Opening Session</p> <ul style="list-style-type: none"> • Welcome remarks by Joyce Msuya, UNEP Acting Executive Director and Assistant Secretary-General of the United Nations • Opening remarks, Susanne Frueh, UNEG Chair • Adoption of the 2019 agenda • Announcements (as required) 	Mike Spilsbury, UNEP
09h20-10h15	<p>Session 1 –</p> <ul style="list-style-type: none"> • UNEG Chair Annual and Financial Report 2019 • Management response to the UNEG MTR • Overview of the EPE 2019 	Martin Barugahare, UN-Habitat
10h15-10h45	Coffee Break	
10h45-12h30	<p>Session 2 - UN Reform – The objective of the session is to develop a common understanding of UN reform and its implications among and for UNEG members, and identify/ agree on next steps for engagement.</p> <p>Session elements:</p> <ul style="list-style-type: none"> • UNEG’s contribution to the Funding Compact and independent system-wide evaluation discussions (S. Frueh) • UNDAF (M. Igarashi) <p>Areas for consideration/ discussion:</p> <ul style="list-style-type: none"> • What are the implications of UN reform for UNEG? 	Eddie Guo, OIOS
12h30-13h30	Lunch	

	Session title	Session Chair
13h30-15h30	<p>UNEG Strategic Plan 2020-2025 – The objective of the session is to review and approve the proposed UNEG Strategic Plan</p> <p>Session elements:</p> <ul style="list-style-type: none"> • Overview (Indran Naidoo and Carlos Tarazona, Strategic Planning Working Group) • Implications for UNEG Working Groups - Realignment with the new strategy <p>Document:</p> <ul style="list-style-type: none"> • UNEG Strategy 2020-2024 (draft) 	Ritu Shroff, UNHCR
15h30-16h00	Coffee Break	
16h00-18h00	<p>Closed UNEG business session (UNEG Heads or designated representatives, and candidates for vice-Chair only)</p> <ul style="list-style-type: none"> • UNEG ways of working (UNEG Chair’s 2018-2019 report) <ul style="list-style-type: none"> ○ Review of transition year arrangements ○ UNEG funding arrangements ○ Identification and agreement on future ways of working • UNEG Principles of Working Together • Elections for UNEG Chair and vice-Chairs – Election Chair, Joel Reinstrohm, UNAIDS • Membership applications <ul style="list-style-type: none"> ○ UNOCT, DMPSC and OLA (Annex 4, UNEG Chair’s 2018-2019 report) 	Susanne Frueh, UNEG Chair
	<ul style="list-style-type: none"> • UNEG Working Group meetings (rooms to be confirmed) 	WG co-conveners
18h00	Welcome reception (UNON Delegates Lounge)	

	Session title	Session Chair
17 May 2019		
08h30-08h45	First day recap	Susanne Frueh, UNEG Chair
Review of UNEG Working Group activities 2018-2019 (Documents: UNEG Work Plan 2018/2019 and Working Group 2018-2019 reports)		
08h45-10h00	<p>Strategic Objective 1</p> <p>Decentralised Evaluation Interest Group – Presentation of insights of the webinars organised in 2018/19</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agreement on next steps/way forward including: future proposed webinars; sharing and consolidation of decentralized evaluation plans; collaboration with regional evaluation networks. <p>Ethics and Code of Conduct Guidance Task Force – Presentation of the main findings and conclusions of the mapping and review exercise, and consideration of their implications for revising the UNEG Ethical Guidelines and Code of Conduct.</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Validation of the results of the mapping and review exercise. • Agreement on next steps/way forward including: Revision and updating of the UNEG Ethical Guidelines for Evaluation and Code of Conduct for Evaluation in the UN System <p>Documents:</p> <ul style="list-style-type: none"> • Draft Report: Mapping and Review of Evaluation Ethics • Draft Report Summary: Mapping and Review of Evaluation Ethics <p>Peer Review Working Group – Presentation of the concept note outlining the approach to Peer Validated Self-Assessments of an Evaluation Function</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agreement on next steps/way forward including: 	Miguel Jiménez Pont, UNEG vice-Chair SO1

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	<p>Professionalisation of Evaluation Working Group – Overview of work and results achieved in 2018/2019. Summary of Day 1 substantive discussions in the UNEG Strategic Plan session and implications for the WG’s work.</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agree on proposed next steps and continued work. 	
10h00-10h45	<p>Strategic Objective 2</p> <p>UNDAF Task Force – Overview of work and results achieved in 2018/2019. Summary of Day 1 substantive discussions in the UN Reform session.</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agree on proposals/ outcomes from day 1 substantive discussions (if any) • Agree on proposed next steps and continued work. <p>Use of Evaluation Interest Group – Presentation of the draft “Good practices to increase evaluation use across UNEG members”. Discussions on the orientation and focus of group objectives to reach out to external audiences and stakeholders beyond UNEG members.</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agree on new objectives and focus. • Agree on proposed next steps and continued work. <p>Document:</p> <ul style="list-style-type: none"> • Draft on good practices to increase evaluation use across UNEG members 	Masahiro Igarashi, UNEG vice-Chair SO2
10h45-11h15	Coffee Break	
11h15-12h45	<p>Strategic Objective 3</p> <p>DAC Evaluation Criteria Task Force – Overview of work and considerations from the EPE 2019</p> <p>Documents:</p> <ul style="list-style-type: none"> • Compilation of responses from UNEG to OECD DAC survey, November 2018 • Collection of inputs from UNEG to draft revised criteria, March 2019 • Summary of consultation with OECD DAC EvalNet secretariat at EPE (including suggested follow up action by UNEG) (to be prepared immediately before the AGM) 	Indran Naidoo UNEG vice-Chair SO3

	Session title	Session Chair
	<p>Human Rights and Gender Equality Working Group - Emerging findings from the UNDAF meta-synthesis and the 2018 UN SWAP Evaluation Performance Indicator synthesis</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agree on proposed next steps and continued work. <p>Documents:</p> <ul style="list-style-type: none"> • UN-SWAP Evaluation Performance Indicator Technical Note • Guidance on Evaluating Institutional Gender Mainstreaming • UN SWAP Evaluation Performance Indicator Annual Synthesis • Preliminary findings of the UNDAF meta-synthesis <p>Humanitarian Evaluation Interest Group – Overview of work. Discussions on how to better streamline humanitarian evaluation within UNEG products to prevent a siloed approach; steps for finalizing the guidance</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agree on proposed next steps and continued work. <p>Documents:</p> <ul style="list-style-type: none"> • Outline for revisions to the pilot guide on reflecting humanitarian principles in evaluation <p>SDGs Working Group – Presentation on the results of the stocktaking exercise and discussions on best way forward to improve coordination among UNEG members on evaluability and capacity development issues related to the SDGs.</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agree on proposed next steps and continued work. <p>Other work areas:</p> <p>Group on Evaluating Policy Influence – Update on work 2018/2019</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agree on proposed next steps and continued work. 	
12h45-14h00	Lunch	

	Session title	Session Chair
14h00-14h30	<p>Partnership Working Group – Updates on Working Group work, ECD collaborative initiative with IEG</p> <p>Decisions to be taken:</p> <ul style="list-style-type: none"> • Agree on proposed next steps and continued work. <p>Documents:</p> <ul style="list-style-type: none"> • Mapping of UNEG partnerships • Draft Partnership Engagement Plans 	Masahiro Igarashi, UNEG vice-Chair Partnerships
14h30-16h00	<p>UNEG Work Planning 2019-2020 - What should UNEG be doing and how?</p> <p>Objective: Determine the UNEG Work Plan 2019-2020</p> <p>Session elements:</p> <ul style="list-style-type: none"> • Working Group cross-collaboration • Including mainstreaming issues (e.g environmental, disability SWAP, indigenous groups) 	(New) UNEG Chair
16h00-16h15	<p>Any Other Business</p> <ul style="list-style-type: none"> • UNEG Evaluation Week 2020 	
16h15	AGM 2019 close	
16h30-17h30	Meeting of the new UNEG Executive Committee (closed)	