UNEG Programme of Work 2019-2020

September 2019

*This document is subject to review and update.*
## SO1 Ethics and Code of Conduct Guidance Working Group

**Coordinators:** Gabrielle Duffy (WFP) & Tina Tordjman-Nebe (UNICEF)

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget</th>
<th>Expected contribution (from UNEG funds)</th>
<th>Funding gap</th>
</tr>
</thead>
<tbody>
<tr>
<td>UN evaluations meet UNEG N&amp;S</td>
<td>Updated UNEG ethics guidelines and code of conduct</td>
<td>Work planning: developing ToR for consultancy support, writers’ team and retreat and peer review team</td>
<td>WG consultation and discussion</td>
<td>All WG members</td>
<td>n/a</td>
<td>June – September 2019</td>
<td>Staff time</td>
<td>-</td>
<td>-</td>
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<tr>
<td></td>
<td></td>
<td>Recruiting consultant</td>
<td>Direct recruitment</td>
<td>WFP or UNICEF</td>
<td>n/a</td>
<td>September 2019</td>
<td>Staff time</td>
<td>-</td>
<td>-</td>
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<tr>
<td></td>
<td></td>
<td>Producing annotated outlines of the updated guidelines and code, based on mapping and review recommendations</td>
<td>Consultancy under WG supervision</td>
<td>Consultant with all WG members</td>
<td>n/a</td>
<td>Fall 2019</td>
<td>$7,500</td>
<td>$7,500</td>
<td>-</td>
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<tr>
<td></td>
<td></td>
<td>Holding a drafting workshop</td>
<td>Retreat</td>
<td>Volunteers from among WG with consultant facilitator</td>
<td>n/a</td>
<td>Winter 2019</td>
<td>Staff time, agency funds for travel/DSA $5,000 for consultant fees, travel/DSA</td>
<td>$5,000</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Peer-reviewing, revising and producing the final draft of the updated guidelines and code</td>
<td>WG consultation and discussion</td>
<td>Consultant with all WG members</td>
<td>n/a</td>
<td>Spring 2019</td>
<td>$7,500</td>
<td>$7,500</td>
<td>-</td>
</tr>
<tr>
<td>Broader engagement and interest in ethics within UNEG</td>
<td>Present new ethics guidelines and code of conduct to 2020 AGM and EPE</td>
<td>Presentation, Professional Development Workshop (TBC)</td>
<td>WFP, UNICEF</td>
<td>n/a</td>
<td>April 2020</td>
<td>Staff time; agency funds for travel/DSA; possibly fees, travel/DSA for workshop facilitator</td>
<td>-</td>
<td>TBD</td>
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<tr>
<td><strong>Budget total</strong></td>
<td></td>
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<td></td>
<td></td>
<td><strong>$20,000</strong></td>
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</tbody>
</table>
## Outcome 1.2: Peer Reviews improve quality of evaluation function in the UN

### Output (a):

Peer reviews of evaluation functions are conducted; peer reviews are prioritised, peer review guidance is updated; peer review management responses are reviewed.

<table>
<thead>
<tr>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget required</th>
<th>Expected contribution from UNEG funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Activity (i): Conduct of UNEG professional PRs and other assessments of evaluation functions</td>
<td>PR WG</td>
<td>Panel WHO FAO</td>
<td>Evalnet Netherlands</td>
<td>July 2019 – Mar 2020</td>
<td>$45,000</td>
<td>$45,000</td>
</tr>
<tr>
<td>Activity (ii): Develop approach to review small evaluation functions UNEG/ Peer Validated Self-assessments and for UNEG member Self-Assessment</td>
<td></td>
<td>WG coordinators and members</td>
<td></td>
<td>Q1/2/3 2019</td>
<td></td>
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<tr>
<td>Activity (iii): Initial trial of tool by UNESCO Test approach on a small evaluation function ICAO</td>
<td></td>
<td>UNESCO</td>
<td></td>
<td>Q3</td>
<td>$15k</td>
<td>$15,000</td>
</tr>
<tr>
<td>Activity (iv): Update peer review guidance, including to prioritise PRs and to review of small evaluation functions</td>
<td></td>
<td>WG coordinators and members</td>
<td></td>
<td>Q4 2018 – Q4 2019</td>
<td></td>
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<tr>
<td>Activity (v): Conduct a review of implementation of management responses for PRs</td>
<td></td>
<td>Peer Review Working Group</td>
<td></td>
<td>Q1/2 2020</td>
<td></td>
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<tr>
<td>Activity (vi): Update UNEG Normative framework for PRs</td>
<td></td>
<td>Peer Review Working Group</td>
<td></td>
<td>Q1/2 2020</td>
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</tbody>
</table>

**Budget total**: $60,000
Conducting regular UNEG/EvalNet Peer Reviews

The ECG / Evalnet Peer Review of IFAD which started in 2018 is scheduled to be issued by September 2019. The Peer Review Working Group will continue to organise regular UNEG / EvalNet Peer Reviews of UN evaluation functions. Two peer reviews are scheduled to take place in 2019: the UNESCO Peer Review chaired by WHO with participation of FAO, Netherlands and an independent consultant, as well as ICAO, chaired by UNESCO with participation of ITC and Canada. IOM has approached the WG to initiate the Peer Review early in 2020. WFP has also indicated that a Peer Review will be required in 2020.

Developing new assessment approaches.

A long-standing need often expressed by smaller evaluation functions within the UNEG membership, is for the Peer Review Working Group to develop a review approach that is tailored to their needs in terms of scope, time and cost of a review yet has sufficiently robust methods to be considered a credible assessment process. The PR Working Group set out a range of assessment modalities that may be suitable for smaller evaluation functions in 2017-18. These include:

- UNEG Peer–Validated Self-Assessment/ with or without EvalNet participation
- UNEG–Validated Self-Assessment (using a ‘UNEG Accredited’ consultant)
- A publicly disclosed Self-Assessment against UNEG Norms and Standards

At the core of the modalities is the need for a Normative Framework the PR WG formed a smaller sub group to work on this task Andrew Fyfe, and Pietro Tornese (UNCDF), Gugsa Farice (ICAO), Geoff Guerts (UNESCO) and Mike Spilsbury (UNEP) have been working since the UNEG AGM in May to developing the Normative Framework. The draft has been now been developed (June 2019) and will be trialed by UNESCO in early July.

Updating guidance and UNEG Normative framework Document.

Guidance will need updating to reflect the new PR modalities and the formal UNEG NF document has not been updated since 2007.

Reviewing utility of completed Peer Reviews

Finally, to better understand the importance and utility of Peer Reviews, a review of implementation of management responses / recommendations for peer reviews is proposed.

Upcoming Peer Reviews for 2020

IOM (already requested) and WFP.
SO1 SDGs Working Group
Coordinators: Miguel Jiménez Pont (ITC) together with Chandi Kadirgarmer (UNEG Secretariat)

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<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities / remarks / follow up</th>
<th>Responsible &amp; collaborating agencies</th>
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<th>Expected contribution (from UNEG funds)</th>
<th>Funding gap</th>
<th>Coordination with other WG</th>
</tr>
</thead>
<tbody>
<tr>
<td>SO1: Develop and Safeguard Professional Norms, Standards and Guidance</td>
<td>SO1.1: UNEG compendium of evaluation tools and practices on the evaluation of the SDGs</td>
<td>Completion of the UNEG inventory on existing tools, material, and practices on evaluation and the SDGs</td>
<td>Presented, discussed and completed as reference document. UNEG secretariat to put on the website or SLACK.</td>
<td><strong>Leader:</strong> ILO Collaborating agencies: ILO, OIOS, UNESCO, IOM and UNDP</td>
<td>N/A</td>
<td>May – Sept Completed Sept 19</td>
<td>N/A</td>
<td>N/A</td>
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<td></td>
<td>SO1.2: UNEG Process and Methodology Guidelines for evaluating SDGs at the country level (this includes evaluation assessment guidance for ISWE)</td>
<td>First activity: Prepare an outline for a UNEG evaluability tool based on existing UNEG material, per inventory results</td>
<td>Consultancy work WG discussions</td>
<td><strong>Leader:</strong> • ILO Guy Thijs • (second TBI) <strong>Collaborating agencies:</strong> • FAO Enika Bushi, • OIOS Srilata Rao, • UN Women Isabel Suarez García, • UNDP Vijaya Vadivelu</td>
<td>?</td>
<td>October 2019 - April 2020</td>
<td>SWE WG UNCF WG N&amp;S WG</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Outcomes</td>
<td>Outputs</td>
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<td>External partners</td>
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<td>SO1.3: UNEG Process and Methodology Guidelines for evaluating SDGs at the SW level (this includes evaluation assessment guidance for ISWE)</td>
<td></td>
<td></td>
<td>evaluation of SDG as per inventory results and prepare an outline</td>
<td>• UNESCO Moritz Bilagher, • UNICEF Riccardo Polastro • UNODC Emanuel Lohninger, • WFP Sergio Lenci</td>
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<td></td>
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<td></td>
<td>Consultancy work</td>
<td>Leader: • UNICEF Ada Ocampo • (second TBI) Collaborating agencies: • ILO Guy Thijs • UNODC Emanuel Lohninger, • UN Women Isabel Suarez García, • FAO Enika Bushi, • UNESCO Moritz Bilagher, • WFP Deborah McWhinney</td>
<td></td>
<td>October 2019 - April 2020</td>
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<td><strong>SO2:</strong> Enhance Professionalization and Capacity</td>
<td>SO2.1: National SDG evaluation capacity development</td>
<td>Step 1: Review existing tools developed by the UNEG agencies to promote national SDG evaluations. Step 2: Agree on a set of tools for promoting national SDG evaluation in the respective areas of the UNEG agencies. Step 3: Share a plan of action</td>
<td>- UNDP Vijaya Vadivelu</td>
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<td>National Evaluation Capacity Professionalization Decentralized Evaluation</td>
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<td></td>
<td></td>
<td>Consultancy work WG discussions</td>
<td>Leader:</td>
<td>- UNITAR Katinka Koke</td>
<td>(second TBI)</td>
<td>Collaborating agencies:</td>
<td>- ILO Guy Thijs,</td>
<td>- UN Women Isabel Suarez García,</td>
<td>- UNDP Vijaya Vadivelu,</td>
<td>- UNICEF UNICEF Ada Ocampo,</td>
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<td><strong>SO3:</strong> Influence Policy-</td>
<td>SO 3.1: Meta-Synthesis on SDG 6 (title to be refined)</td>
<td>Call for an evaluation coalition or joint</td>
<td>First possible coalition: UNICEF willing to lead</td>
<td>Leader:</td>
<td>UNICEF Beth Ann</td>
<td></td>
<td></td>
<td>$50,000</td>
<td>$50,000</td>
<td>SWE WG Joint Evaluation</td>
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<td>Expected contribution (from UNEG funds)</td>
<td>Funding gap</td>
<td>Coordination with other WG</td>
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</table>
| Making and Operational Work through Evaluations                          | Platform to support/coordinate a joint or SWE effort / product relevant for an SDG 
                     | Submissions for SDG SWEs funded from MDTF                                  | A meta-analysis / meta-synthesis on WASH                                    | Plowman (second TBI)  
Collaborating agencies:  
• UNHCR Joel Kinahan (TBC) 
• OIM Christophe Franzetti (TBC) | TBD                                                                   | Nov 2019 – Apr 2020          | No cost activity                  | N/A                                      | N/A         | Evaluation Use Partnerships |
| SO 3.2: Prepare a position paper on the conceptualisation of SDG evaluation | Step 1: Prepare the outline of the position paper                          | MB to send out invitation for partners to join this sub-WG                  | TBD                             | UNESCO Moritz Bilaghe  
Collaborating agencies: TBD | TBD                                                                   | Nov 2019 – Apr 2020          | No cost activity                  | N/A                                      | N/A         | TBD                      |

**Budget requirement**: $50,000
### Outcomes

**Adequate institutional mechanisms that enables credible and quality UNCF evaluations**
- Agreement with UNDCO on the institutional mechanism and the interim support arrangement
- Interim support mechanism, including the help desk and possible secondment

**UNEG member agency evaluations providing appropriate and timely inputs to UNCF evaluations**
- Adjusted agency evaluation plans and methodologies
- Revised UNCF evaluation guidelines

**New concept and methodology for UNCF evaluations tested and demonstrated**
- Agreement on pilot countries and the plan for evaluations by UNEG evaluators

### Activities

- Consultation and liaison with UNDCO to set up the institutional mechanism and interim arrangements
- Setting up an interim help desk; possibly seconding a staff for the startup period
- Analysis of UNEG member evaluation plans and methodologies; Consultation with UNEG Heads for necessary adjustments
- Revision based on the comments received; Evaluability assessment guidelines for UNCFs
- Identification of pilot countries and agree on the plans for 2020; Consultation with selected UNEG members to avail their evaluators for pilots; Peer exchange among participating UNEG evaluators

### Modalities

- Regular/ ad hoc consultations with UNDCO, possibly including one travel to NY
- Consultation with UNEG Heads to avail staff for interim support mechanism
- Small group within the WG; Consultation with UNEG Heads
- Small group within the WG (led by ILO)
- Consultation with UNDCO and UNCTs to identify pilot countries and the plans for evaluations in 2020 and with UNEG Heads to avail their staff for this purpose; and peer exchanges

### External partners

- UNDCO

### Timeframe

- UNDCO 2019
- UNDCO 2019-2020
- 2019-2020
- 2019
- UNDCO and UNCTs of candidate countries 2019-2020

### Indicative budget

- $3000
- $3000
- $3000

### Expected contribution (from UNEG funds)

- $3000
<table>
<thead>
<tr>
<th></th>
<th>Description</th>
<th>Type</th>
<th>UNCTs of selected countries</th>
<th>Year</th>
<th>Budget 1</th>
<th>Budget 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-3 pilot UNCF evaluations</td>
<td>• Conducting 2-3 pilot UNCF evaluations led by UNEG evaluators</td>
<td>Evaluations</td>
<td>2020</td>
<td>$80,000</td>
<td>$80,000</td>
<td></td>
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<tr>
<td>Lessons learnt and revised UNCF</td>
<td>• Collecting lessons learnt and further revision of the UNCF evaluation guidelines</td>
<td>Workshop</td>
<td></td>
<td>2020</td>
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<tr>
<td>evaluation guidelines</td>
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<tr>
<td>Budget request</td>
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<td></td>
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<td>$83,000</td>
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<tr>
<td>Outcomes</td>
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<tr>
<td>Improvement of the Gender and Human Rights integration in UNDAF evaluations</td>
<td>Finalization of the UNDAF meta-synthesis with a gender lens.</td>
<td>Review and finalization of the report</td>
<td>External consultancy</td>
<td>UN Women, OIOS, UNDP, OHCHR, UNFPA, UNESCO, ITC AND all members of the WG</td>
<td>External consultant</td>
<td>September – December 2019</td>
</tr>
<tr>
<td>Strengthen collaboration with other UNEG working groups/interest groups</td>
<td>Collaboration with the UNSDCF working group in relation to the UNDAF meta-synthesis with the gender lens.</td>
<td>Share UNDAF meta-synthesis with a gender lens with the UNSDCF working group.</td>
<td>Internal work</td>
<td>UN Women</td>
<td></td>
<td>November – December 2019</td>
</tr>
<tr>
<td>Exchange on ‘corporate evaluation of gender mainstreaming policy, strategy or equivalent’, including dissemination of good practices and common challenges.</td>
<td>Facilitation of collective space for exchange.</td>
<td>Agencies to be invited to express their interest to exchange experiences.</td>
<td>Internal work</td>
<td>UN Women, UNESCO, UNFPA, UNODC, UNHCR And all members of the WG</td>
<td></td>
<td>November 2019 – April 2020</td>
</tr>
<tr>
<td>Support the undertaking of evaluations of gender mainstreaming.</td>
<td>Exploring possibility of establishing a roster of evaluators with combined gender and evaluation expertise.</td>
<td>Collection of CVs of evaluators with expertise on gender mainstreaming.</td>
<td>Internal work</td>
<td>UN Women, OHCHR And all members of the WG</td>
<td></td>
<td>November 2019 – April 2020</td>
</tr>
<tr>
<td>Support the development of technical guidance and rollout of the policy and accountability framework of the UN Disability Inclusion Strategy.</td>
<td>Technical note for the evaluation indicator of the accountability framework of the UN Disability Inclusion Strategy.</td>
<td>Draft the technical note of the evaluation indicator.</td>
<td>Internal work</td>
<td>OHCHR ILO And members of WG</td>
<td></td>
<td>November 2019 – April 2020</td>
</tr>
<tr>
<td>Outcomes</td>
<td>Outputs</td>
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<td>Modalities</td>
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<td>External partners</td>
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<tr>
<td>Improved UN system-wide coverage of social and environmental consequences of UN interventions in evaluations</td>
<td>Guidance developed to cover social and environmental consequences of UN interventions in all evaluations</td>
<td>Take stock of existing prioritization of this subject by UNEG Agencies: 1. Scan the existing mandates and practices of UNEG agencies in relation to engaging with social and environmental impact 2. Scan the UNEG Agency evaluation policies, manuals (guidance), and tools related to assessing social and environmental impact</td>
<td>Working group + Consultant (Desk review, Consultations, and Surveys)</td>
<td>GEF, IFAD, FAO IOM, UNDP, UNFPA, UNIDO</td>
<td>None</td>
<td>June 2020</td>
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</table>
**SO1 OECD DAC Evaluation Criteria Task Force**

Coordinators: Mikal Khan (FAO) and Julia Engel Engelhardt (WIPO)

<table>
<thead>
<tr>
<th>Outcomes</th>
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<th>Expected contribution (from UNEG funds)</th>
<th>Funding gap</th>
<th>Update Nov 2019</th>
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<tbody>
<tr>
<td>UNEG guidance materials is more relevant and effective</td>
<td>1. Preliminary assessment of the need for revision of UNEG documents</td>
<td>Task Force members will compile the UNEG foundation, strategic and guidance documents, which may need review based on new DAC criteria</td>
<td>Desk review</td>
<td>FAO</td>
<td>n.a.</td>
<td>By end-September 2019</td>
<td>n.a.</td>
<td>n.a.</td>
<td>n.a.</td>
<td>List of documents compiled, but the needs for review has been postponed to Jan 2020 as the new final criteria are expected in Dec 2019</td>
</tr>
<tr>
<td>Stronger evaluation functions of UNEG members</td>
<td>2. Development of draft UNEG guidance or updates of UNEG documents</td>
<td>Depending on the extent of the revision, this can be done by either individual consultant, or Task Force members</td>
<td>Desk review + online consultation</td>
<td>To be decided based on output 1</td>
<td>n.a.</td>
<td>My end-February 2020</td>
<td>$15,000 (TBC – base on result of output 1)</td>
<td>$15,000</td>
<td>$15,000</td>
<td>Timeframe is confirmed, and activity will be reviewed after output 1 is complete.</td>
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<tr>
<td>UNEG members are kept informed of ongoing trends</td>
<td>3. Liaison with other UNEG WG for potential collaboration and lessons on use of OECD DAC criteria</td>
<td>Task force will keep informed on other Working Groups activities and propose relevant collaboration</td>
<td>Online interaction</td>
<td>See annex 1</td>
<td>n.a.</td>
<td>From Oct.2019 onwards (after publication of new criteria)</td>
<td>n.a.</td>
<td>n.a.</td>
<td>n.a.</td>
<td>Task Force will circulate a message in Dec on updates and request for collection of lessons</td>
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<tr>
<td>Task Force collects lessons on use of DAC criteria</td>
<td>4. Liaison with OECD DAC for potential dissemination and capacity development</td>
<td>Task Force will keep informed on OECD DAC progress and activities and propose relevant collaborations</td>
<td>Online interaction</td>
<td>Co-coordinators (FAO, WIPO)</td>
<td>OECD DAC EvalNet</td>
<td>From Oct.2019 onwards (after publication of new criteria)</td>
<td>n.a.</td>
<td>n.a.</td>
<td>n.a.</td>
<td>Updates are regularly provided to members whenever there are developments (e.g. draft version approved by EvalNet was circulated)</td>
</tr>
</tbody>
</table>

**UNEG guidance materials is more relevant and effective**

- **Stronger evaluation functions of UNEG members**

**UNEG members are kept informed of ongoing trends**

- **Task Force collects lessons on use of DAC criteria**
- **UNEG members are kept informed of ongoing trends**

**Contribution to National Evaluation cap.dev.**

**Outcomes**

- Preliminary assessment of the need for revision of UNEG documents
- Development of draft UNEG guidance or updates of UNEG documents
- Liaison with other UNEG WG for potential collaboration and lessons on use of OECD DAC criteria
- Liaison with OECD DAC for potential dissemination and capacity development

**Activities**

- Task Force members will compile the UNEG foundation, strategic and guidance documents, which may need review based on new DAC criteria
- Depending on the extent of the revision, this can be done by either individual consultant, or Task Force members
- Task force will keep informed on other Working Groups activities and propose relevant collaboration
- Task Force will keep informed on OECD DAC progress and activities and propose relevant collaborations

**Modalities**

- Desk review
- Desk review + online consultation
- Online interaction
- Online interaction

**Responsible & collaborating agencies**

- FAO
- To be decided based on output 1
- Co-coordinators (FAO, WIPO)

**External partners**

- n.a.
- n.a.

**Timeframe**

- By end-September 2019
- My end-February 2020
- From Oct.2019 onwards (after publication of new criteria)

**Indicative budget**

- n.a.
- $15,000 (TBC – base on result of output 1)

**Expected contribution (from UNEG funds)**

- n.a.
- $15,000

**Funding gap**

- n.a.
- n.a.

**Update Nov 2019**

- List of documents compiled, but the needs for review has been postponed to Jan 2020 as the new final criteria are expected in Dec 2019
- Timeframe is confirmed, and activity will be reviewed after output 1 is complete.
- Task Force will circulate a message in Dec on updates and request for collection of lessons
- Updates are regularly provided to members whenever there are developments (e.g. draft version approved by EvalNet was circulated)
5. UNEG 2020 EPE session on lessons learned from application of new criteria

<table>
<thead>
<tr>
<th>Task force will assign a focal point for leading the design of an EPE session</th>
<th>Online interaction</th>
<th>Will be decided later</th>
<th>OECD DAC EvalNet</th>
<th>From March 2020</th>
<th>n.a.</th>
<th>n.a.</th>
<th>n.a.</th>
<th>Two Task Force members are in the EPE OC and will act as focal points. Tentative title and content of EPE session will be provided in Feb 2020</th>
</tr>
</thead>
</table>

**Annex 1**

Collaboration with other UNEG Working Groups – focal points

<table>
<thead>
<tr>
<th>UNEG WG</th>
<th>Responsible Task Force Member</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNSDCF Task Force</td>
<td>Mikal Khan (FAO)</td>
<td></td>
</tr>
<tr>
<td>Gender Equality and Human Rights WG</td>
<td>Katherine Aston (UNODC)</td>
<td></td>
</tr>
<tr>
<td>Partnership WG</td>
<td>Mikal Khan (FAO)</td>
<td></td>
</tr>
<tr>
<td>Evaluating policy influence</td>
<td>Mikal Khan (FAO)</td>
<td></td>
</tr>
<tr>
<td>Humanitarian IG</td>
<td>Ada Ocampo (UNICEF)</td>
<td></td>
</tr>
<tr>
<td>National Evaluation Capacity Development IG</td>
<td>Ada Ocampo (UNICEF)</td>
<td></td>
</tr>
<tr>
<td>Professionalization</td>
<td>Ada Ocampo (UNICEF)</td>
<td></td>
</tr>
<tr>
<td>System wide evaluations WG</td>
<td>Peter Wichmand (ILO)</td>
<td></td>
</tr>
<tr>
<td>SDGs WG</td>
<td>Peter Wichmand (ILO)</td>
<td></td>
</tr>
</tbody>
</table>
### SO1 Decentralised Evaluation Interest Group  
Coordinators: Julie Thoulouzan (WFP) & Valentina Prosperi (UNICEF)

<table>
<thead>
<tr>
<th>Outputs</th>
<th>Activities/ Thematic focus</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
</tr>
</thead>
</table>
| **Output a:**  
Exchange of experiences and best practices through webinars focused on priority themes  
- Securing and tracking staffing and financial resources for decentralized evaluations  
- Quality Support mechanisms for Decentralized Evaluations: Internal vs Outsourced approaches  
- Safeguarding the impartiality of Decentralized Evaluations and addressing potential breaches  
- Topic to be identified | DEIG webinar  
- DEIG webinar  
- DEIG webinar  
- DEIG webinar | All DEIG members  
All DEIG members  
All DEIG members  
All DEIG members | N/A  
N/A  
NA  
NA | **October 2019**  
**Jan 2020**  
**March 2020**  
**May 2020**  
**July 2020** |
| **Output b:**  
Map key features of UN DE Functions | Online matrix populated by DEIG members | All members | UN agencies not represented in the DEIG | **May 2020** |
| **Output c:**  
Document key lessons on selected elements of the DE function | Series of 2 pagers | All members | | **Sept 2020** |
| **Output d:**  
Support evaluation partnerships  
- Invite Regional Evaluation Networks to present their joint initiatives | Webinar | UN Regional Evaluation Networks (UNEDAP, etc) | N/A | **tbc** |
| **Output e:**  
Establish synergies with other UNEG Working Groups on relevant themes including:  
- UNDAF Task Force (on links between UNDAF and decentralized evaluations)  
- WG on Evaluation Professionalization (on Evaluation Capacity Development)  
- SDGs Working Group  
- Joint Evaluation Interest Group  
- Sharing of workplans  
- Organization of joint webinars | Sharing of workplans  
Organization of joint webinars | All DEIG members + other UNEG WGs | N/A | From Oct 2018 onwards |
<table>
<thead>
<tr>
<th>Outputs</th>
<th>Activities/ Thematic focus</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Output f:</strong> Continue populating document/information repository on shared platform</td>
<td>N/A</td>
<td>Document upload</td>
<td>All members</td>
<td>Ongoing</td>
<td>N/A</td>
</tr>
</tbody>
</table>
SO2 Professionalization Working Group
Coordinators: Craig Russon (ILO), Łukasz Wieczerzak (OPCW), Ada Ocampo (UNICEF)

The Professionalization Working Group foments UNEG’s vision to advance the professionalization of evaluation within the UN system. It also promotes adherence to the norms and standards through the development of a professional competency framework for UN evaluators (ECF). Finally, the Working Group aims to strengthen the strategic, technical and managerial skills of UN evaluators by facilitating the exchange of knowledge and experiences.

Pillar 1: Enhancing Global Uptake of the ECF

This pillar is focused on promoting the use of UNEG Evaluation Competency Framework (ECF) in practical and effective ways. The pillar will bring a comparative study of resources and recognition schemes to a quality conclusion. The WG will also make a call for expressions of interest among UNEG members to promote the integration of ECF in their corporate competency frameworks through cooperation/discussion with their respective HR departments.

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget required</th>
<th>Expected contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>SO2: Promoting professionalization of evaluation</td>
<td>ECF resources and recognition scheme report</td>
<td>Bring closure to report</td>
<td>Consultancy</td>
<td>UNITAR and UNICEF</td>
<td></td>
<td>July 2019 to May 2020</td>
<td>$10,000 for consultancy (spent)</td>
<td>Staffing time PWG members</td>
</tr>
<tr>
<td></td>
<td>Integration of ECF in HR documents and processes promoted</td>
<td>Collaborate with UN Agencies</td>
<td>Advisory</td>
<td>ILO</td>
<td></td>
<td>July 2019 to May 2020</td>
<td>Staffing time WG members</td>
<td>Staffing time WG members</td>
</tr>
</tbody>
</table>

Pillar 1 UNEG Budgetary Requirement

| $0 |
Pillar 2: Enhanced KM and CD of Professionalism

This pillar is focused on enhancing knowledge management in support of professionalization. The pillar will gather and structure information on existing evaluation training and professionalization initiatives. Such information could include learning outcomes aligned to the competencies in the ECF and a tool for accessing learning solutions or resources to meet the competencies. This information will be uploaded to a module to the UNEG website created to make it easily available to UNEG members and others so that they can borrow from it to strengthen their training programmes. At the same time, the working group will explore options for collaboration with other entities who could more easily manage a global information hub with this and other information.

<table>
<thead>
<tr>
<th>Outcomes</th>
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<th>Activities</th>
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<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget required</th>
<th>Expected contribution from UNEG funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>SO2: Promoting professionalization of evaluation</td>
<td>Enhanced knowledge management in support to professionalization initiatives</td>
<td>Collect and structure information on UN and other organizations' training announcements, curricula, modules, publications, and professionalization initiatives</td>
<td>Information gathering</td>
<td>WFP, UNDP, IOM with inputs from the other agencies represented in the WG</td>
<td>n/a</td>
<td>July 2019 to May 2020</td>
<td>Staffing time WG members</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Add module to UNEG website to house this information</td>
<td>Web-programming</td>
<td>n/a</td>
<td>July 2019 to May 2020</td>
<td>Staffing time WG members</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Regular updates of the UNEG site</td>
<td>Information gathering and web-programming</td>
<td>n/a</td>
<td>July 2019 to May 2020</td>
<td>Staffing time WG members</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Explore options for collaboration with other entities who could manage a global information hub</td>
<td>Networking/advocacy</td>
<td>IOCE, Eval-partners</td>
<td>July 2019 to May 2020</td>
<td>Staffing time WG members</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Pillar 2 UNEG Budgetary Requirement

* Approved in the 2018-2019 work plan budget.

This pillar is focused on enhancing the PWG’s Global dialogue by participating in the events of other organizations (e.g. AEA, CES, IDEAS, FIFE) in order to promote the dialogue around developing an international set of evaluation competencies (e.g. this pillar would help to disseminate the results of the comparative study mentioned in the discussion of Pillar 1).

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget required</th>
<th>Expected contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>SO2: Promoting professionalization of evaluation</td>
<td>Enhance the ECF global dialogue</td>
<td>Present and/or participate in the events of other organizations</td>
<td>Conference and meetings</td>
<td>OPCW, UNICEF, TBD</td>
<td>VOPEs</td>
<td>July 2019 to May 2020</td>
<td>Staffing time WG members</td>
<td>Staffing time WG members</td>
</tr>
</tbody>
</table>

Pillar 3 UNEG budgetary requirement

$0
### SO2 Evaluating Policy Influence and Normative Work Interest Group

**Coordinators:** Felix Herzog (UNESCWA) and Veridiana Mansour Mendes (FAO)

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget</th>
<th>Expected contribution (from UNEG funds)</th>
<th>Funding gap</th>
</tr>
</thead>
<tbody>
<tr>
<td>Knowledge and capacities on evaluating policy influence are enhanced</td>
<td>Active and effective peer support mechanism</td>
<td>Participants exchange their experiences related to past, future and ongoing evaluations that involve policy influence, normative work, and SDGs</td>
<td>Online/phone interactions</td>
<td>ESCAP, ESCWA, FAO, GEF, ILO, IOM, OIOS, OLA, UNAIDS, UNCDF, UNDSS, UNFPA, UNOCT, UNWOMEN, WHO, WIPO</td>
<td></td>
<td>2019-20</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Periodic meetings to discuss the experiences, challenges and good practices, and to provide comments on the documents shared by the members of the group</td>
<td>Online/phone interactions</td>
<td>All</td>
<td></td>
<td>2019-20</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>Development of a package of evaluation methodologies and tools to test in ongoing and future evaluations</td>
<td>Compilation of relevant guidelines and material related to policy theories and evaluation methodologies</td>
<td>Desk review; personal/professional interactions</td>
<td>All</td>
<td></td>
<td>2019-20</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Establish partnerships with other UNEG WG and external partners to discuss methodological challenges and trends</td>
<td>Online/phone interactions</td>
<td>All</td>
<td></td>
<td>2019-20</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Outcomes</td>
<td>Outputs</td>
<td>Activities</td>
<td>Modalities</td>
<td>Responsible &amp; collaborating agencies</td>
<td>External partners</td>
<td>Timeframe</td>
<td>Indicative budget</td>
<td>Expected contribution (from UNEG funds)</td>
<td>Funding gap</td>
</tr>
<tr>
<td>----------</td>
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</tr>
<tr>
<td>Supporting National Evaluation Capacities</td>
<td>Output 2: A platform/space for sharing and exchanging experiences and resources of UNEG members and external partners</td>
<td>- Coordination for possible use of UNEG platform - Explore some other platforms (alternatively) - Call for submissions of experiences and resources - Selection of cases and resources - Dissemination</td>
<td>UNITAR Collaboration from FAO UNICEF</td>
<td></td>
<td></td>
<td>October 2019 – June 2020</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Output 3: Contribution to global dialogue on NEC</td>
<td>Session at NEC Conference October 2019 Session at FIFE</td>
<td>UNICEF UNDOC FAO</td>
<td></td>
<td></td>
<td>October 2019 – June 2020</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**SO2 Methods Interest Group**  
Coordinators: Andrew Fyfe (UNCDF), Tina Tordjman-Nebe (UNICEF)

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget</th>
<th>Expected contribution (from UNEG funds)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff methodological competencies enhanced</td>
<td>Knowledge exchange sessions culminate in set of 2-page summaries</td>
<td>Series of eight interest group meetings</td>
<td>Skype meetings (every second Wednesday of the month)</td>
<td>Responsible: Coordinators; Collaborating: All members</td>
<td>Discussants TBD</td>
<td>September 2019 – April 2020</td>
<td>Staff time</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Write-up on how method was applied and challenges/mitigation strategies</td>
<td>Email communication and drafting</td>
<td>Presenting agencies, with support from coordinators and discussants</td>
<td>Discussants TBD</td>
<td>September 2019 – April 2020</td>
<td>Staff time</td>
<td></td>
</tr>
<tr>
<td>Broader engagement and interest in methods within UNEG</td>
<td>Learning and publication based on interest group meetings is shared at EPE</td>
<td>Editing/design/publishing of 2-page summaries</td>
<td>In-house resources or LTA from volunteer agency</td>
<td>Volunteer(s) from among coordinators</td>
<td>n/a</td>
<td>May 2020</td>
<td>$2000</td>
<td>$2000</td>
</tr>
<tr>
<td></td>
<td></td>
<td>EPE session, Professional Development Workshop (TBD)</td>
<td>Interactive workshop format</td>
<td>Responsible: Coordinators; Collaborating: All members</td>
<td>n/a</td>
<td>June 2020</td>
<td>Staff time; agency funds for travel/DSA</td>
<td></td>
</tr>
</tbody>
</table>

**Budgetary total**                                                      |                                                                        |                                                                            |                                                                            |                                                            |                  |                          | $2000            |
**SO2 EPE 2020 Organizing Committee**  
Coordinator: Claudia Ibarguen (UNESCO)

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>A relevant, stimulating and well attended Evaluation Practice Exchange (EPE) as part of UNEG Evaluation Week in June 2020</td>
<td>Arrive at a stable UNEG 2020 organizing committee composed of volunteers and IG members</td>
<td>Participate in IG meetings to communicate decision at AGM of IG involvement in EPE</td>
<td>Skype</td>
<td>UNESCO</td>
<td></td>
<td>Sep 2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Reach out to each IG convener and other participants.</td>
<td>Skype/email</td>
<td>UNESCO</td>
<td></td>
<td>Sep 2019</td>
</tr>
<tr>
<td></td>
<td>Define the overarching theme of EPE 2020</td>
<td>Discuss with UNEG Chairs</td>
<td>Skype</td>
<td>EPE 2020 OC</td>
<td>OECD?</td>
<td>Oct 2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Propose possibilities to the EPE 2020 OC</td>
<td>Skype/email</td>
<td></td>
<td></td>
<td>Oct 2019</td>
</tr>
<tr>
<td></td>
<td>Identify the topics for the EPE sessions</td>
<td>Scan previous EPE’s map sessions in the past 2-3 years</td>
<td>Desk</td>
<td>UNESCO</td>
<td></td>
<td>Oct 2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Generate a list of potential topics</td>
<td>Desk/Skype</td>
<td>EPE 2020 OC</td>
<td></td>
<td>Oct 2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Launch a survey to gather ideas</td>
<td>Computer based</td>
<td>UNESCO/UNEG Secretariat</td>
<td>Oct-Nov 2019</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Obtain commitment from volunteers and IG participants to lead each session</td>
<td>Call for expression of interest</td>
<td>Desk/email</td>
<td>EPE 2020 OC</td>
<td>OECD</td>
<td>February 2010</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Selecting person/team to lead each session</td>
<td>Skype/email</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Agree on specific delivery modalities for each session</td>
<td>Discuss with session leaders</td>
<td>Skype/email</td>
<td>EPE 2020 OC</td>
<td></td>
<td>April 2020</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Document the modality</td>
<td>Desk</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Arrange venue for each session</td>
<td></td>
<td></td>
<td>UNESCO/UNEG Secretariat</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
### SO2 Evaluating Capacity Development Interest Group

**Coordinators:** Lavinia Monforte (FAO) and Katinka Koke (UNITAR)

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
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<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approach to evaluate Capacity Development among UNEG members is more systematic.</td>
<td>Develop a common evaluation tool for UNEG members to evaluate Capacity Development</td>
<td>Exchange on approaches and methodologies to evaluate Capacity Development</td>
<td>Exchange on approaches and methodologies to evaluate Capacity Development enriching the FAO proposed Capacity Development Evaluation Framework so that it could be applicable to and adopted by other UN Agencies, not as an FAO but as a UNEG tool. The goal is to develop a version that can be jointly presented at UNEG 2020 by the interest group fostering its adoption by presenting on its practical use. This will in turn enhance the adoption of a systematic approach to evaluate CD among UNEG members.</td>
<td>Leader: tbd Collaborating agencies: ESCAP, FAO, UNITAR, UN Women, WIPO</td>
<td>NA</td>
<td>September 2019 - April 2020</td>
</tr>
<tr>
<td>Contributing to SO1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Piloting the CD Framework and other relevant methodologies</td>
<td>Members of the CD Interest group should facilitate the piloting (in their Offices) of the Framework, as well as of any other relevant methodology/approach shared, in order to collect practical examples to be included in the Framework itself. The goal is to enhance the use of dedicated methodologies and to capitalize on practical examples. This area also includes the potential evaluation itself has to enhance capacities (practical examples and lessons learnt).</td>
<td></td>
<td>Leader: tbd Collaborating agencies: ESCAP, FAO, UNITAR, UN Women, WIPO</td>
<td>NA</td>
<td>November 2019 - April 2020</td>
</tr>
<tr>
<td></td>
<td>Facilitate discussion and exchange</td>
<td>The Interest group is also meant to regularly provide a platform where members can exchange on practices adopted and get feedback on challenges faced when evaluating CD. Non-members can reach out to the group coordinators should they wish to share their experience and receive feedback on an ad hoc basis.</td>
<td></td>
<td>Leader: tbd Collaborating agencies: ESCAP, FAO, UNITAR, UN Women, WIPO</td>
<td>NA</td>
<td>September 2019 - April 2020</td>
</tr>
<tr>
<td></td>
<td>Research on non-UN resources</td>
<td>Research on non-UN resources that could enrich the work of UNEG members in assessing CD and reaching out (involve) them as necessary (such as regional evaluation organizations)</td>
<td></td>
<td>Leader: tbd Collaborating agencies: ESCAP, FAO, UNITAR, UN Women, WIPO</td>
<td>tbd</td>
<td>September 2019 - April 2020</td>
</tr>
</tbody>
</table>
### Outcomes

1. **Improved capacity and mechanisms for independent evaluation of the UN development system established and functioning**

   1.1 Interim secretariat for SWE established, with staff and consultants funded through UNEG.
   
   - Secure funding
   - Finalise staff secondment
   
   **Modalities**: HR: secondment
   
   **Responsible & collaborating agencies**: SWE Secretariat, UNEG Secretariat, UNDP, UNESCO, UNICEF
   
   **External partners**: SG ExO & Transition Team, UK/DFID
   
   **Timeframe**: Secondment completed 7/19
   
   **Indicative budget required**: $295,000 (DFID 1)
   
   
   1.2 Updated SWE policy developed and approved
   
   - Policy drafting, review & revision
   - Submission and approval
   
   **Modalities**: Strategic Planning and policy development
   
   **Responsible agencies**: SWE Secretariat, UNDP, WG agencies
   
   **External partners**: UN Secretariat transition team, ECOSOC
   
   **Indicative budget required**: $5,000 (DFID 1)
   
   1.3 Multi-donor funding facility established
   
   - Design, review and finalise MPTF
   
   **Modalities**: Financial planning
   
   **Responsible agencies**: SWE Secretariat, UNEG Secretariat, UNDP
   
   **External partners**: MPTFO
   
   **Indicative budget required**: $5,000 (DFID 1)

2. **Enhanced UN evaluation system carrying out SWEs of the SDGs, resulting in improved UN SDG support delivery and accelerated SDG achievement**

   2.1 Plan established for UN system-wide evaluations 2020 – 2030
   
   - Draft, review, revise and establish SWE plan 2020-2030
   - Obtain UNEG agency commitments to participate
   
   **Modalities**: Planning & consensus building
   
   **Responsible agencies**: SWE Secretariat, UNEG Secretariat, UNDP
   
   **External partners**: JIU, IAHE
   
   **Indicative budget required**: $5,000 (DFID 1)

   2.1 Pilot SWE Activities
   
   - Up to 4 SWE activities of UNEG member
   
   **Modalities**: Call for proposals
   
   **Responsible agencies**: SWE Secretariat
   
   **External partners**: DFID and other donors
   
   **Timeframe**: Finalised 12/19
   
   **Expected contribution from UNEG Funds**: $150,000
   
   **Funding Gap**: $150,000
<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget required</th>
<th>Expected contribution (from UNEG Funds)</th>
<th>Funding Gap</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>“coalitions” started</td>
<td>and WG chairs</td>
<td>Un agencies</td>
<td></td>
<td></td>
<td>Donor group outreach 11/19, Fund launch 12/19</td>
<td>$9.5m thru 2030</td>
<td>$0</td>
<td>$9.5m</td>
</tr>
<tr>
<td>2.2 SWE Fund in place, and funding targets achieved</td>
<td>• Establish “Friends of SWE” group</td>
<td>Advocacy, Fundraising &amp; Fund management</td>
<td>SWE secretariat, MPTFO, UN agencies</td>
<td>Member States</td>
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<td></td>
<td>• Secure 1st funds</td>
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<td></td>
<td></td>
<td>Fundraising &amp; Fund management Evaluation management</td>
<td>SWE secretariat, UNEG Secretariat Coalition(s) of UNEG members</td>
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<tr>
<td>2.3 SWE(s) on SDGs carried out by UNEG coalitions, and presented to decision makers for response and action</td>
<td>• Receipt and review of UNEG coalition proposals for SDG SWEs funded from MDTF SWE implementation</td>
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<td></td>
<td>• Set and monitor activities and budget</td>
<td>Programme management</td>
<td>SWE Secretariat</td>
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<tr>
<td>2.4 SWE policy and programme carried out effectively</td>
<td>• Data collection and analysis</td>
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<td>• Annual reporting</td>
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<td></td>
<td>• SWE presentations to management and ECOSOC</td>
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<td>• Recruit short-term staff</td>
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<td>Budget total</td>
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<td>$100,000</td>
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## Outcomes

<table>
<thead>
<tr>
<th>Activities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget</th>
<th>Expected contribution (from UNEG funds)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.1 Final Version of the document: Evaluation Use in Practice</td>
<td>EUIG members</td>
<td>n/a</td>
<td>September - December 2019</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>1.2. Short Video on the contents of Evaluation Use in Practice</td>
<td>EUIG members</td>
<td>n/a</td>
<td>December – 2019-March 2020</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>1.3. Two pager of infographic on the content of Evaluation Use in Practice</td>
<td>EUIG members</td>
<td>n/a</td>
<td>September-December 2019</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>1.4. Webinars among UNEG members on how these good practices can be applied in different organisational contexts and stakeholders (not only evaluation staff)</td>
<td>EUIG members</td>
<td>n/a</td>
<td>December 2019- April 2020</td>
<td>n/a</td>
<td>n/a</td>
</tr>
<tr>
<td>2.1 Concept paper on framework and/or practical guidance and approaches on measuring the impact of evaluation using behavioural science</td>
<td>Leader: WIPO EUIG members and Methodology Interest Group</td>
<td>Consultant: TBD</td>
<td>Jan- June 2020</td>
<td>$15,000</td>
<td>$5,000</td>
</tr>
</tbody>
</table>

## Indicators

1. **Dissemination of knowledge and good practices on evaluation use to relevant stakeholders**

   - **1.1** Final Version of the document: Evaluation Use in Practice
     - Refine and editing of the document Evaluation Use in Practice
     - Responsible & collaborating agencies: EUIG members
     - External partners: n/a
     - Timeframe: September - December 2019
     - Indicative budget: n/a
     - Expected contribution (from UNEG funds): n/a

   - **1.2** Short Video on the contents of Evaluation Use in Practice
     - Develop the script
     - Select the application
     - Produce the video
     - Disseminate the video
     - Responsible & collaborating agencies: EUIG members
     - External partners: n/a
     - Indicative budget: n/a
     - Expected contribution (from UNEG funds): n/a

   - **1.3** Two pager of infographic on the content of Evaluation Use in Practice
     - Identify the relevant information
     - Produce the infographic
     - Disseminate the infographic
     - Responsible & collaborating agencies: EUIG members
     - External partners: n/a
     - Timeframe: September-December 2019
     - Indicative budget: n/a
     - Expected contribution (from UNEG funds): n/a

   - **1.4** Webinars among UNEG members on how these good practices can be applied in different organisational contexts and stakeholders (not only evaluation staff)
     - Select the topics to cover
     - Select the main speakers
     - Arrangements of invitations and on-line connection
     - Facilitate the webinars
     - Responsible & collaborating agencies: EUIG members
     - External partners: n/a
     - Timeframe: December 2019- April 2020
     - Indicative budget: n/a
     - Expected contribution (from UNEG funds): n/a

2. **Increase knowledge on approaches to measure the impact of evaluation in the U.N.**

   - **2.1** Concept paper on framework and/or practical guidance and approaches on measuring the impact of evaluation using behavioural science
     - Leader: WIPO EUIG members and Methodology Interest Group
     - Consultant: TBD
     - Timeframe: Jan- June 2020
     - Indicative budget: $15,000
     - Expected contribution (from UNEG funds): $5,000
<table>
<thead>
<tr>
<th>3. Synergize knowledge and collaboration opportunities to advance knowledge on evaluation use</th>
<th>2.1.5 Incorporation of comments</th>
<th>2.1.6 Final product</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 Connect with working groups on Evaluation Policy and Methodology</td>
<td>3.1.1 Compare lines of work</td>
<td>Leader: WIPO EUIG members</td>
</tr>
<tr>
<td>3.1.2 Identify space for synergies</td>
<td>3.1.3 Act on synergies and complementarities</td>
<td>EUIG members Methodology Interest Group And Evaluation Policy Group</td>
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</tbody>
</table>

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<thead>
<tr>
<th>Leader</th>
<th>Start Date</th>
<th>End Date</th>
<th>n/a</th>
<th>n/a</th>
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<tbody>
<tr>
<td>WIPO EUIG members</td>
<td>October 2019</td>
<td>May 2020</td>
<td>n/a</td>
<td>n/a</td>
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</table>

Budget requirement: $5000
## SO3 Humanitarian Evaluation Interest Group

Coordinators: Shravanti Reddy (UN Women), Henri van den IJsert (UNHCR), Jane Mwangi (UNICEF)

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget (from UNEG funds)</th>
<th>Expected contribution</th>
<th>Funding gap</th>
</tr>
</thead>
</table>
| Strengthened evaluation of humanitarian/development nexus areas within the UN system. | Develop a relevant evaluation guide to support evaluation of humanitarian/development nexus | • Agree on revisions for the HP guidance including objectives, content and structure.  
• Mobilize resources  
• Draft ToR for the consultancy on the guidance.  
• Identify agency evaluations to use/pilot guide including H-D nexus evaluations. | UNFPA, IOM, UN Women, UNHCR, UNDP | ALNAP | 2020-2021 | $25,000 | $10,000 | $15,000 |
| Improved capacity on humanitarian/development nexus evaluation. | Develop content for ‘learning event’ on H-D nexus to be presented at UNEG 2020 & other (possibly next AEA) | • Engage existing efforts by ALNAP in mapping evidence gap in HE, link to HDN evaluations  
• Engage actors outside UNEG to identify lessons/practices around coherence/complementarity (HDN) | OIOS, UN Women, UNICEF | 2020 | Travel Costs | TBD |

| Budget requested | $10,000 |
SO3 Joint Evaluation Interest Group
Coordinators: Alexandra Chambel (UNFPA), Dawit Habtemariam (WFP), Michele Tarsilla (UNICEF)

Introduction: With the 2030 Agenda defining partnerships as a tool for the achievement of the SDGs, the undertaking of joint evaluations takes momentum thus the opportunity of creating this interest group. A joint evaluation is a joint evaluative effort by more than one entity of a topic of mutual interest, with the degree of ‘jointness’, varying from cooperation in the evaluation process, pooling of resources to combined reporting (UNEG, Resource Pack on Joint Evaluations, 2014). There are different types of joint evaluations: (i) among UN entities and development partners (ii) country led evaluations (jointly with the government); (iii) system wide evaluations (e.g. UNDAF, JIU); Inter-Agency Humanitarian Evaluations. This group will focus on the first two.

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities/ Thematic focus</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget required</th>
<th>Expected contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Outcome 1:</strong> Advance in conceptualization framing and learning on how JEs can contribute to inform UN reform, with a particular focus on Agenda 2030</td>
<td><strong>Output (a):</strong> Exchange of learning experiences and good practices focused on relevant themes through: (1) webinar panel discussions and (2) the production of short notes on concrete examples (maybe case studies and related learning) produced by members of the group</td>
<td>Why doing JEs? Tips on how to frame JEs within and outside of your Organisation</td>
<td>JEIG webinar</td>
<td>Led by UNICEF and as many other agencies as possible</td>
<td>N/A</td>
<td>Late October 2019</td>
<td>N/A</td>
<td>N/A</td>
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<td></td>
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<td>Joint management and governance mechanisms: examples of joint corporate evaluations</td>
<td>JEIG webinar</td>
<td>Led by WFP and UNAIDS and as many other agencies as possible</td>
<td>N/A</td>
<td>December 2019</td>
<td>N/A</td>
<td>N/A</td>
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<td></td>
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<td>Bottlenecks, recurrent practical challenges and ways those can be mitigated</td>
<td>JEIG webinar</td>
<td>Led by UNFPA, UNICEF and as many other agencies as possible</td>
<td>N/A</td>
<td>February 2020</td>
<td>N/A</td>
<td>N/A</td>
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<td></td>
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<td>Drafting ToR of JE: Some preliminary guidelines</td>
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<td>Adding the evaluators’ perspective on conducting JEs</td>
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<td>Other themes to be determined</td>
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<td></td>
<td><strong>Output (b):</strong> Establish synergies with UNSDCF Evaluation Task</td>
<td>Sharing of workplans</td>
<td>All Members and especially JEIG Coordinators</td>
<td></td>
<td>N/A</td>
<td>From Oct 2019 onwards</td>
<td>N/A</td>
<td>All members</td>
</tr>
<tr>
<td>Outcomes</td>
<td>Outputs</td>
<td>Activities/ Thematic focus</td>
<td>Modalities</td>
<td>Responsible &amp; collaborating agencies</td>
<td>External partners</td>
<td>Timeframe</td>
<td>Indicative budget required</td>
<td>Expected contribution</td>
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<tr>
<td>Force and with DEIG for the decentralized JEs</td>
<td>Output (c): Create and populate a document repository on a shared platform (google drive)</td>
<td>N/A</td>
<td>Organization of joint webinars when relevant</td>
<td>And Coordinators from the other UNEG WGs</td>
<td>N/A</td>
<td>Ongoing</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>Output (c): Create and populate a document repository on a shared platform (google drive)</td>
<td>Output (d): Organize a session on JEIG at EPE 2020</td>
<td>Focus of the session to be determined</td>
<td>Document upload; Storage of presentations and recordings</td>
<td>All members</td>
<td>May 2020</td>
<td>N/A</td>
<td>All members</td>
<td>N/A</td>
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</tbody>
</table>
### Partnerships Working Group (PWG)

Coordinators: Harvey Garcia (FAO) and Katinka Koke (UNITAR)

<table>
<thead>
<tr>
<th>Outcomes</th>
<th>Outputs</th>
<th>Activities</th>
<th>Modalities</th>
<th>Responsible &amp; collaborating agencies</th>
<th>External partners</th>
<th>Timeframe</th>
<th>Indicative budget</th>
<th>Expected contribution (from UNEG funds)</th>
<th>Funding gap</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Improved implementation of UNEG’s Partnership Strategy and partnership building.</td>
<td></td>
<td>For 1.1. (1). Reflection within the PWG. (2). Gathering feedback from current and potential partners. (3). Drafting of paper and presentation to EG. (4). Monitoring and reporting on UNEG partnership.</td>
<td>Internal meetings, coordination with UNEG WG and various partners</td>
<td>ESCAP FAO PAHO/WHO UNESCO UNICEF UNITAR UNWOMEN</td>
<td>UNEG Partners</td>
<td>4th Quarter 2019</td>
<td>NA</td>
<td>NA</td>
<td>NA</td>
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<tr>
<td>2. Increased knowledge of UNEG PWG members and UNEG members on partnerships.</td>
<td>2.1. A discussion paper outlining lessons and possible partnership scenarios is developed.</td>
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<td></td>
<td>2.2. Capacities of the UNEG PWG members on partnership-building and partnership-maintenance are built and contributing to the work on partnership in UNEG.</td>
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<td>For 1.2. (5). Sharing of experiences in partnership through “Short Partnership Conversations about lessons, challenges and Best Practices” through Skype/Webinars with existing partners, potential partners or related institutions.</td>
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<tr>
<td>3. Improved cooperation between UNEG and its partners.</td>
<td>3.1. Partnership agreements are formalized between UNEG and its partner.</td>
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<td>3.2. UNEG and its Working Groups are</td>
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<table>
<thead>
<tr>
<th>3.3. A UNEG partnership database and/or UNEG providers database is/are developed and used.</th>
<th>3.3. A UNEG partnership database and/or UNEG providers database is/are developed and used.</th>
<th>3.3. A UNEG partnership database and/or UNEG providers database is/are developed and used.</th>
<th>3.3. A UNEG partnership database and/or UNEG providers database is/are developed and used.</th>
</tr>
</thead>
<tbody>
<tr>
<td>supported by the PWG in engaging new and emerging partnerships.</td>
<td>supported by the PWG in engaging new and emerging partnerships.</td>
<td>supported by the PWG in engaging new and emerging partnerships.</td>
<td>supported by the PWG in engaging new and emerging partnerships.</td>
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<tr>
<td>(3). Reach out to potential new UNEG partners.</td>
<td>(3). Reach out to potential new UNEG partners.</td>
<td>(3). Reach out to potential new UNEG partners.</td>
<td>(3). Reach out to potential new UNEG partners.</td>
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<td>For 2.3.</td>
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<td>(5). Design and implementation of the database within available means.</td>
<td>(5). Design and implementation of the database within available means.</td>
<td>(5). Design and implementation of the database within available means.</td>
<td>(5). Design and implementation of the database within available means.</td>
</tr>
<tr>
<td>4. Widened perspectives of UNEG members on evaluation topics.</td>
<td>4.1. The Partnership Event at the EPE 2020 is supported by PWG.</td>
<td>4.1. The Partnership Event at the EPE 2020 is supported by PWG.</td>
<td>4.1. The Partnership Event at the EPE 2020 is supported by PWG.</td>
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<tr>
<td>4.2. The PWG supports strategic partnership engagement with relevant Evaluation Societies/Institutions.</td>
<td>4.2. The PWG supports strategic partnership engagement with relevant Evaluation Societies/Institutions.</td>
<td>4.2. The PWG supports strategic partnership engagement with relevant Evaluation Societies/Institutions.</td>
<td>4.2. The PWG supports strategic partnership engagement with relevant Evaluation Societies/Institutions.</td>
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<td>For 3.1.</td>
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<td>(2). Mapping out opportunities for UNEG (i.e. Evaluation Society conferences, etc.);</td>
<td>(2). Mapping out opportunities for UNEG (i.e. Evaluation Society conferences, etc.);</td>
<td>(2). Mapping out opportunities for UNEG (i.e. Evaluation Society conferences, etc.);</td>
<td>(2). Mapping out opportunities for UNEG (i.e. Evaluation Society conferences, etc.);</td>
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<tr>
<td>(3). Production of relevant UNEG materials;</td>
<td>(3). Production of relevant UNEG materials;</td>
<td>(3). Production of relevant UNEG materials;</td>
<td>(3). Production of relevant UNEG materials;</td>
</tr>
<tr>
<td>Internal meetings, Coordination with UNEG WG and various partners; Holding side events</td>
<td>Internal meetings, Coordination with UNEG WG and various partners; Holding side events</td>
<td>Internal meetings, Coordination with UNEG WG and various partners; Holding side events</td>
<td>Internal meetings, Coordination with UNEG WG and various partners; Holding side events</td>
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**Budget request**

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$20,000
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<tr>
<th>Strategic Objective/ Working Group</th>
<th>WG Work Plan overview</th>
<th>Requested Budget</th>
<th>Comments</th>
<th>Approved budget</th>
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<tbody>
<tr>
<td>SO1 Ethics and Code of Conduct Working Group</td>
<td>Producing annotated outlines of the updated guidelines and code, based on mapping and review recommendations</td>
<td>$7,500</td>
<td>Total USD20k. WFP have already contracted a consultant to work on an annotated outline of the document.</td>
<td>$20,000</td>
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<tr>
<td></td>
<td>Consultant fees, travel/DSA for a drafting workshop</td>
<td>$5,000</td>
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<tr>
<td></td>
<td>Peer-reviewing, revising and producing the final draft of the updated guidelines and code</td>
<td>$7,500</td>
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<tr>
<td>SO1 OECD DAC Evaluation Criteria Task Force</td>
<td>Development of draft UNEG guidance or updates of UNEG documents (TBC – base on result of assessment of the need for revision of UNEG documents)</td>
<td>$15,000</td>
<td>The TF needs to be explicit about documents should be updated, at which point funding can be discussed. Some work should be led by the relevant UNEG TF.</td>
<td></td>
</tr>
<tr>
<td>SO1 Peer Review Working Group</td>
<td>Conduct of UNEG professional peer reviews and other assessments of evaluation functions (estimate 2 PR initiated in 2019 and 2 in 2020).</td>
<td>$60,000</td>
<td>Approved as part of the Chair’s suggestion to allocate $15k per PR (UNESCO, ICAO, IOM and WFP).</td>
<td>$60,000</td>
</tr>
<tr>
<td>SO1 UNSDCF Working Group</td>
<td>Consultation and liaison with UNDCO to set up the institutional mechanism and interim arrangements (Regular / ad hoc consultations with UNDCO, possibly including one travel to NY)</td>
<td>$3,000</td>
<td>As previously agreed, travel costs for WG members are not covered from the UNEG budget.</td>
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<tr>
<td></td>
<td>2-3 pilot UNCF evaluations led by UNEG evaluators</td>
<td>$80,000</td>
<td>TBD. Could be an opportunity to test regional support platforms?</td>
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<tr>
<td>SO1 Human Rights and Gender Equality WG</td>
<td>Edit and design of the meta-synthesis</td>
<td>$5,000</td>
<td>Approved</td>
<td>$5,000</td>
</tr>
<tr>
<td>SO2 Professionalisation Working Group</td>
<td>(Pillar 2) Add module to UNEG website to house information on UN and other organizations’ training announcements, curricula, modules, publications, and professionalization initiatives</td>
<td>$5,000</td>
<td>Cost to be borne by UNEG Secretariat website funding</td>
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<tr>
<td>SO2 Methods Interest Group</td>
<td>Editing and printing of the 2-page summaries from the webinars</td>
<td>$2,000</td>
<td>Approved</td>
<td>$2,000</td>
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<tr>
<td>SO3 Evaluation Use Interest Group</td>
<td>Concept paper on framework and/or practical guidance and approaches on measuring the impact of evaluation using behavioural science</td>
<td>$5,000</td>
<td>Approved</td>
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<tr>
<td>SO3 Humanitarian Evaluation Interest Group</td>
<td>Develop a relevant evaluation guide to support evaluation of humanitarian/development nexus</td>
<td>$10,000</td>
<td>Approved</td>
<td>$10,000</td>
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<tr>
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<tr>
<td>UNEG Evaluation Week 2020</td>
<td>To pay the costs of hosting the AGM and EPE (room rental, refreshments, audio/visual etc).</td>
<td>$50,000</td>
<td>Approved</td>
<td>$50,000</td>
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<tr>
<td>Partnership Working Group</td>
<td>Support UNEG members and WGs in consolidating and formalizing existing partnerships. Organisation of a partnership panel discussion at the EPE 2020; Mapping out opportunities for UNEG (i.e. Evaluation Society conferences, etc.); Production of relevant UNEG materials; Organizing partnership side events in relevant Evaluation conferences.</td>
<td>$5,000 (TBC)</td>
<td>Propose: 1) $10,000 for the Partnership Forum 2) $5,000 for production of UNEG materials</td>
<td>$15,000</td>
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**Total** | $419,500 | **$167,000** |

**Budget approved at the AGM 2019**

<table>
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<tbody>
<tr>
<td>UNEG Secretariat</td>
<td>$175,000</td>
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<tr>
<td>UNEG Work Programme 2019/2020</td>
<td>$167,000</td>
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<tr>
<td>Total proposed UNEG budget 2019-2020</td>
<td>$342,000</td>
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</table>
UNEG Secretariat Work Plan 2019-2020

Ongoing

**Support to UNEG Chair and Executive Steering Committee:**

- Convene ESC meetings, and ESC and WG meetings
- Prepare and finalise meeting minutes
- Contribute to the conceptualisation of the Secretariat function
- Identify and analyze key issues potentially requiring the UNEG Chair’s attention and collective action or position as needed
- Assist with the finalisation of the UNEG Work Programme 2019-2020

**Coordination with WG coordinators and members**

- Encourage and facilitate the use of SLACK by WGs
- Advise on working practices
- Assist with dissemination of WG publications and materials

**UNEG fund management**

- Track membership contributions
- Track expenditures from the UNEG fund
- Identify best practices for and coordinate payments from the UNEG fund with UNDP

**Communication and knowledge management**

- Manage the content of the UNEG website, including the event calendar, vacancy announcements etc.
- Maintain UNEG’s social media presence on Facebook and Twitter
- Maintain Lyris email membership lists
- Develop the content and format of the UNEG newsletter
- Manage and quality assure UNEG publications

**Other**

- Liaise with stakeholders and partners
- Monitor relevant work of other networks, i.e., ECG, OECD/DAC EvalNet

**September 2019 – June 2020**

- Support the hosts of the UNEG EPE and AGM during the preparatory stages and during the event.
- Prepare the UNEG Financial and Annual reports for presentation at the AGM 2020

**May – June 2020**

- Follow up to the UNEG EPE and AGM, including preparation of the AGM report
- Assist with the constitution of the UNEG WGs post AGM2020
## Members of the UNEG Executive Steering Committee

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
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<tbody>
<tr>
<td><strong>UNEG Chair</strong></td>
<td></td>
</tr>
<tr>
<td>Susanne Frueh</td>
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<tr>
<td><strong>UNEG vice-Chair (SO1)</strong></td>
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<tr>
<td>Adan Ruiz Villalba</td>
<td><a href="mailto:adan.ruizvillalba@wipo.int">adan.ruizvillalba@wipo.int</a></td>
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<tr>
<td><strong>UNEG vice-Chair (SO2)</strong></td>
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<td>Miguel Jimenez-Point</td>
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<td><strong>UNEG vice-Chair</strong></td>
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<td>Bo Weston</td>
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</tbody>
</table>

## UNEG Task Force, Working Group and Interest Group coordinators

<table>
<thead>
<tr>
<th>Member institution</th>
<th>Name</th>
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<tbody>
<tr>
<td><strong>SO1 Ethics and Code of Conduct Guidance Working Group</strong></td>
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<tr>
<td>UNICEF</td>
<td>Tina Tordjman-Nebe</td>
<td><a href="mailto:ttordjmannebe@unicef.org">ttordjmannebe@unicef.org</a></td>
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</tr>
<tr>
<td><strong>SO1 Peer Review Working Group</strong></td>
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<tr>
<td>UNEP</td>
<td>Michael Spilsbury</td>
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<td><strong>SO1 SDGs Working Group</strong></td>
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<td>ITC</td>
<td>Miguel Jimènez Pont</td>
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<tr>
<td><strong>SO1 UNSDCF Working Group</strong></td>
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<td>FAO/ VC</td>
<td>Masahiro Igarashi</td>
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<tr>
<td><strong>SO1 Gender Equality and Human Rights Working Group</strong></td>
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<td>OHCHR</td>
<td>Sabas Monroy</td>
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<tr>
<td><strong>SO1 Environment and Social Impact Assessment Working Group</strong></td>
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<tr>
<td><strong>SO1 DAC Evaluation Criteria Task Force</strong></td>
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<tr>
<td>FAO</td>
<td>Mikal Khan</td>
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<tr>
<td><strong>SO1 Decentralized Evaluation Interest Group</strong></td>
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<td>UNICEF</td>
<td>Valentina Prosperi</td>
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<tr>
<td><strong>SO2 Professionalization Working Group</strong></td>
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<tr>
<td>ILO</td>
<td>Craig Russon</td>
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<tr>
<td><strong>SO2 Evaluating Policy Influence and Normative Work Interest Group</strong></td>
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<tr>
<td>FAO</td>
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<tr>
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<td>WIPO</td>
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<tr>
<td><strong>SO2 National Evaluation Capacity Development Interest Group</strong></td>
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<tr>
<td>UNICEF</td>
<td>Ada Ocampo</td>
<td><a href="mailto:aocampo@unicef.org">aocampo@unicef.org</a></td>
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<tr>
<td>FAO</td>
<td>Renata Mirulla</td>
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<td><a href="mailto:ttordjmannebe@unicef.org">ttordjmannebe@unicef.org</a></td>
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<tr>
<td>UNCDF</td>
<td>Andrew Fyfe</td>
<td><a href="mailto:andrew.fyfe@uncdf.org">andrew.fyfe@uncdf.org</a></td>
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<tr>
<td><strong>SO2 EPE 2020 Organising Committee</strong></td>
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<tr>
<td>UNESCO</td>
<td>Claudia Ibarguen</td>
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<tr>
<td><strong>SO1 Evaluating Capacity Development Activities Interest Group</strong></td>
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<tr>
<td>FAO</td>
<td>Lavinia Monforte</td>
<td><a href="mailto:Lavinia.Monforte@fao.org">Lavinia.Monforte@fao.org</a></td>
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<tr>
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<tr>
<td><strong>SO3 System-wide Evaluation Working Group</strong></td>
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<tr>
<td>UNESCO</td>
<td>Susanne Frueh</td>
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<tr>
<td>UNDP</td>
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<td><strong>SO3 Humanitarian Evaluation Interest Group (HEIG)</strong></td>
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<tr>
<td>UNICEF</td>
<td>Jane Mwangi</td>
<td><a href="mailto:jmwangi@unicef.org">jmwangi@unicef.org</a></td>
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<tr>
<td>UNHCR</td>
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